

# NEIGHBOURHOOD PLAN STEERING GROUP MEETING – 28 AUGUST 2013

## MINUTES

### **Present:**

Maxine Armstrong (Town Councillor); Tamsyn Williams (Town Councillor); David Todd (Open Spaces Chair); Alan Clegg (Transport Chair/Lelant Area Forum); Richard Sorrell (Cultural Heritage Chair); Morag Robertson (Town Councillor); Ric Walker (Inclusivity Chair); Paul Woodward (Housing Chair); Rita Lait (Town Councillor); Christine Marenah (Built Environment Vice Chair); Louise Dowe (Town Clerk); Lucy Hackett (Clerical Assistant)

### 1. Apologies for absence

None

### 2. Public Speaking

Geoff Williamson asked the following questions:

- i) Is St Ives Town Council fully supportive of the neighbourhood plan?
- ii) What percentage of the council voted against funding the neighbourhood plan on 8 July 2013?
- iii) What percentage of the council voted in favour of designating the parish of St Ives for the neighbourhood plan?

Town councillors present assured the speaker that the council is supportive of the neighbourhood plan going forward. All councillors were in favour of funding the neighbourhood plan, it was the method in which this was done that was in dispute; eventually 7 councillors voted against the current funding agreement. The issue of designating the neighbourhood plan area did not require a council vote, it was a matter of administration.

### 3. Declarations of Interests

None

### 4. Minutes of last meeting

Were accepted as a true record.

Matters Arising:

- Please email Lucy stories for the newsletter, to be sent out in September;
- Please email Lucy ideas for locations to place posters.

### 5. Items for Consideration

#### (1) Progress of Topic Groups

- i) Update from TG chairs on general progress, issues, concerns, positive outcomes:

<b>Inclusivity</b>	<ul style="list-style-type: none"><li>• Starting press releases</li><li>• Planning attendance at upcoming events</li><li>• Have sent out a letter to community groups, to be followed up by a phone call from Ric</li><li>• Setting up a postage paid service for the</li></ul>
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	<p>household survey</p> <ul style="list-style-type: none"> <li>• Will be holding regular stands in the library foyer.</li> </ul>
<b>Open Spaces</b>	The group continues to work well and are up to date with activities required by the steering group. Survey questions done.
<b>Housing</b>	The group have been focusing on protocols for development and have devised a terms of reference. Survey questions done.
<b>Transport</b>	The group have not been meeting over August. The results of the traffic survey conducted in August will be analysed.
<b>Cultural Heritage</b>	Have been working on a list of significant buildings. Survey questions done but not yet emailed to Lucy.
<b>Built Environment</b>	The group have started to review existing evidence as homework between meetings. Survey questions done.
<b>Economic Development</b>	The Chamber of Trade will form a group in September 2013 to coordinate approaches to businesses.

(2) Draft Vision Statement

The group discussed amendments to the draft presented (see appendix) which will remain as a working document for the time being. The draft will also be circulated to topic groups for comment.

(3) Consultation

i) Events

The following dates were agreed for the main consultation events, with the lead person as named:

5 October, Halsetown Inn, Morag Robertson  
 19 October, Lelant Village Hall, Alan Clegg  
 2 November, Carbis Bay Memorial Hall, Maxine Armstrong  
 23 November, St Ives Guildhall, David Todd, Rex Henry and Matt Hayter

See minutes of the Events Planning meeting for more details.

**ACTION:**

- **Topic groups need to create a visual display for their area at the events. Each group will have 3 panels measuring 2x3ft to go on top of a table;**
- **Ric Walker, Rita Lait and Morag Robertson will create displays for Amenities and Facilities and Economic Development;**
- **Please send ideas for photos to display on the running slideshow to Rita Lait.**

ii) Roadshow

Ric is unable to lead the inclusivity group from 10<sup>th</sup> Oct 2013, so there is a need to find a replacement chair for the Inclusivity group.

**ACTION:**

- Ric will send an events list to Lucy for inclusion on the website;
- Ric will coordinate a rota for Boats in the Bay on 7 September.

**Date of Next meeting**

Friday 13 September, 6.30pm, Committee Room St Ives Guildhall

**Meeting closed at:** 9.00pm

**APPENDIX**

**St Ives Neighbourhood Plan Vision Statement (draft)**

‘St Ives Area’ is defined as St Ives, Carbis Bay, Lelant, Halsetown and the rural areas surrounding these centres.

St Ives Area should be

A better place to live

A better place to visit

A vibrant area and a vital town

An internationally important year-round centre of Art and culture

There should be respect for historical buildings and the distinct localities: any change should take these into account.

Building development should be sufficiently adaptable to take account of future use.

There should be respect for the unique archives and collections in the area.

There should be respect for the beautiful setting of the town of St Ives, its iconic centre, its beaches, Harbour and Island, and the great St Ives Bay, and the fine coastal and inland countryside.

There should be improved management of transport, traffic and parking, especially in the town of St Ives.

There should be promotion of a year-round programme of festivals in St Ives Area.

There should be attention to creating work, especially for young people, foreseeing the long term occupation of the town. This should include the creation of small scale art and design workshops, and the development of services and other industries, in addition to tourism.

‘ST IVES, JEWEL OF THE SOUTH WEST’

‘ST IVES, PORTH IA, TOWN OF ART’