

Minutes of the Meeting of St. Ives Neighbourhood Plan Transport Topic Group

Date: Tuesday 7th January 2014 at 7.00pm.

Venue: Council Chamber, Guildhall, St Ives

Present: Alan Clegg (Chairperson) (AC)
Matt Hayter (Vice Chairperson) (MH)
Geoff Williamson (Secretary) (GW)
Ron Tulley (RT)

1. Apologies for Absence: Morag Robertson (MR); Paul Douglass (PD); Mike Pierce (MP).

2. Declaration of Members Interests: As previous

3. Minutes of last meeting(s):

Minutes of meeting 26th November 2013 accepted as correct and signed by Chairperson.

3a. Matters arising:

Volunteers had input the bulk of the paper surveys into the online system – small number still to be input. AC had submitted synopsis of where the group were at and had written up all comments received at consultation events.

AC is still working on consolidating the ‘Pins in maps’ onto a single map.

‘Themes’ from consultation event comments discussed under item 7.

GW and MH had attended the Planning Aid workshop.

4. Traffic Survey

Nothing to report

5. Report from Steering Group meetings 16th Dec. 2013 and 6th Jan 2014.

SG meeting on 16th Dec. Main item discussed was the housing target for St Ives/Carbis Bay proposed as part of total target of 47,500 for Cornwall to be considered by Cornwall Council. Original proposal was for 850 but Councillor Mitchell had proposed it should be increased to 1,000 and this was now the figure in papers submitted for consideration by the full Cornwall Council in Jan 2014. Responses so far from household survey on question of target of 750 - 67% said too high; 26% about right; 6% too low. Housing topic group would have a special meeting on 18th Dec to discuss a response.

Approx 1,000 surveys returned. Lucy and Rita would analysis and categorise written responses.

Lucy to arrange next Planning Aid workshop on turning evidence into policies for mid Feb.

SG meeting on 6th Jan. Housing group had written to our three St Ives Cornwall Councillors saying that based on survey responses majority could not support increasing housing target to 1000.

Lucy had just finished inputting bulk of the surveys and produced some output reports and excel spreadsheet with all the data. Have an email list of 420. Next planning aid workshop would be on 15th Feb. – try to have some real examples of evidence to turn into policies.

Project plan called for policy options to be developed by end April ahead of 2nd round of consultation. Topic groups to draw up timeline for their activities leading to policy options.

Town Council had approved budget proposal for neighbourhood plan 2014-15.

6. Report from Planning Aid workshop

GW and MH attended the Planning Aid workshop which covered the process and condition/documentation requirements for neighbourhood plans, and a session on site assessment including a practical looking at a site in town using a pro-forma document.

7. Analysis of 'Post-it' comments & 'Pins in Maps'

AC still working on consolidating the 'Pins in maps' from the four events onto a single map.

The various 'issues' from comments classified into five main 'Themes'.

Theme	Issues
Non-motorised (F)	Footpaths/pavements; walking; pedestrianisation; cycling/paths.
Parking (P)	Parking for residents; visitors; trades people; deliveries and locations
Traffic (T)	Volume; congestion; speeding; management; signage; freight hub
Public Transport (PT)	Bus and rail
Park & Ride (PR)	Location(s); pricing

AC to categorise comments into the themes.

8. Analysis of the Survey Comments

Lucy had sent AC files with survey responses to transport questions. **AC to forward files to RT and MH.**

Survey comments to be categorised into the themes.

GW to breakdown all comments from Q4 into numbered priorities and categorise under the themes.

AC to link the 'where' to the issue and categorise issues under themes.

MH to identify transport related issues from Q30 and back page, and categorise under themes.

9. Cornwall Council Transport Strategy Map for St Ives and Hayle Town Framework.

AC had received and distributed schematic map of St Ives and Hayle Town Framework Transport Strategy 2030. **To be looked at and reviewed at next meeting.**

10. Discussion on next stages

Analyse the survey comments – 4 weeks

Review and formulate policy ideas for discussion – further 4 weeks

11. Any other business

MH to stand in for AC at next Steering Group meeting on Monday 27th Jan.

St Ives Trust meeting 28th Jan - Marcus Healan from CC would talk about Cornwall Local Plan.

10. Date, time & location for next meeting:

Wednesday 5th February 2014, 7pm Guildhall, St Ives