

NEIGHBOURHOOD PLAN STEERING GROUP MEETING – 6 JANUARY 2014

MINUTES

Present:

Maxine Armstrong (Town Councillor); Tamsyn Williams (Town Councillor); David Todd (Open Spaces Chair); Geoff Williamson (Transport); Rita Lait (Town Councillor); Tim Andrewes (Town Councillor); Paul Woodward (Housing Chair); Alan Clegg (Transport Chair); Rex Henry (Built Environment Chair); Tony Beavan (Inclusivity group); Lucy Davis (Neighbourhood Plan Officer)

1. Apologies for absence

Morag Robertson (Town Councillor), Richard Sorrel (Culture and Heritage Chair)

2. Public Speaking

None

3. Declarations of Interests

None

4. Minutes of last meeting

Were accepted as a true record.

ACTIONS PENDING:

- **Rex to send Built Environment group consultation comments;**
- **David in contact with Jenny Veal about schools work;**
- **All survey inputters to email additional comments and email addresses to Lucy by Friday 17th Jan;**
- **Planning Aid training confirmed for 15 February, Lucy to send agenda closer to time;**
- **Lucy to contact Kidz;**

5. Consultation progress and next steps

Project Plan lists next round of consultation in April 2014, to consult on preferred policy options. Is this realistic?

Topic groups need to be working with 1) statistical evidence and quantitative data; 2) evidence from existing plans; and 3) evidence from consultations.

Only 21% survey respondents under 50 years of age.

ACTION

- **See action under point 7 below**

6. Updates from Topic groups

Inclusivity	
Open Spaces	
Housing	Have sent letters regarding housing targets, next meeting 15 Jan at St Uny.
Transport	Issue when reviewing responses – how to deal

	with conflicting views? Meeting 7 Jan at guildhall.
Culture and Heritage	Rita working on listed buildings list, to send to Built Environment group. Meeting on Community Charter on 21 Jan at Guildhall, invitation to go out to mailing list.
Built Environment	Next meeting 23 Jan, clear objectives that the group are working through.
Economic Development	Meeting on 22 Jan at Café Art, invitation will go out to mailing list.
Amenities and Facilities	

ACTION:

- **Lucy to contact Planning Aid about help with Culture and Heritage issues;**
- **Lucy to include call for Transport group members in Jan Newsletter**

7. **Review of Project Plan**

Suggestion: keep project plan as it stands, regularly review progress of topic groups and revise timelines if necessary.

ACTION:

- **Each topic group chair to draw up a timeline of activities leading up to policy options in April;**
- **Vision and objectives need to be further developed, brainstorm at next steering group meeting;**
- **Need to contact adjoining parishes to call a forum (Hayle, St Erth, Gwithian and Gwinear, Towednack, Zennor) – Lucy;**
- **Rex to talk to Martin Page about major stakeholders/landowners – produce list by end Jan 2014.**

8. **Reminder of next Planning Aid training event and other events**

9. **Date and Time of next meeting:** 27 January, 7.00pm. St Ives Guildhall

Meeting closed at: 8.30pm