

NEIGHBOURHOOD PLAN STEERING GROUP MEETING – 24 November 2014
MINUTES

Present:

Rita Lait (Steering Group Chair); Tamsyn Williams (Town Councillor); Rex Henry (Built Environment Chair); Geoff Williamson (Transport, Housing, Built Environment); Paul Woodward (Housing Chair); David Todd (Open Spaces Chair); Matt Hayter (Transport Vice Chair); Tony Beavan (Inclusivity Chair); Lucy Davis (Neighbourhood Plan Officer)

1. **Apologies for absence**

Rowena Swallow (Local Economic Development Chair); Alan Clegg (Transport Chair); Morag Robertson (Inclusivity); Tim Andrewes (Town Councillor); Maxine Armstrong (Town Councillor)

2. **Public Speaking**

None

3. **Declarations of Interests**

None

4. **Minutes of last meeting**

Were accepted as a true record.

ACTIONS ARISING:

- **Rita will follow up on Recommendation to council at 23 Oct meeting for a Community Development Officer to be appointed to take forward the Action Plan;**
- **Lucy will ask James Hardy to send details of the Landscape Partnership to David Todd.**

3. **Consultation Plans and Key Messages**

Key consultation messages were agreed and volunteers received for all events.

ACTION:

- **Lucy will send email to volunteers with Event Schedule and key messages;**
- **Volunteers will enter surveys online and return to the guildhall**

4. **Response to Media Reports**

Media interest seems to have died down.

5. **Steering Group action – Going Forward**

Steering group will meet before 13 January Consultation Review Open Space meeting to plan. See date below.

6. **January 2015 – Leaflet Responses**

All topic groups will come together on 13 January, 6-9pm in the Guildhall (Concert Hall) to review responses and make necessary changes.

We are aiming to get Submission Draft NDP to Cornwall Council by end January.

7. **Gonwin – amended plans**

The scheme has been re-submitted in a new application, with minor changes. It runs contrary to the emerging NDP.

ACTION:

- Encourage people to register their objections on Cornwall Council's website.

8. **AOB**

Rita and Lucy met with representatives from Cornwall Council's Historic Environment Team. Projects involving local listings/protection for heritage assets can be included in the Action Plan.

ACTION:

- Rita will include a short justification for each entry on the C&H list in the NDP appendix;
- Lucy and Rita will coordinate a meeting between Historic Environment Team and the Built Environment and Culture and Heritage NDP teams.

Date and Time of next meeting: Mon 5 January 2015, 7pm, Committee Room

Meeting closed at: 8.45pm