

NEIGHBOURHOOD PLAN STEERING GROUP MEETING – 16 DECEMBER 2013

MINUTES

Present:

Maxine Armstrong (Town Councillor); Tamsyn Williams (Town Councillor); David Todd (Open Spaces Chair); Geoff Williamson (Transport); Rita Lait (Town Councillor); Tim Andrewes (Town Councillor); Paul Woodward (Housing Chair); Alan Clegg (Transport Chair); Andrew Mitchell (Town Councillor); Rex Henry (Built Environment Chair); Lucy Davis (Neighbourhood Plan Officer)

1. **Apologies for absence**

Colin Nicholls

2. **Public Speaking**

None

3. **Declarations of Interests**

None

4. **Minutes of last meeting**

Were accepted as a true record.

ACTIONS PENDING:

- **Comments from consultations – Housing, Built Environment, Open Spaces – send to Lucy before Christmas 2013;**
- **David to follow up schools action for Spring term;**
- **Tamsyn, Maxine, Tony and Lucy to contact organisations on their list to follow up the roadshow letter they received in August**

5. **Items for Consideration**

(1) Discussion on housing targets

Housing group holding a special meeting on Wed 18th Dec.

Responses to survey so far – 67% too high, 26% about right, 6% too low.

Cornwall Local Plan proposing to increase St Ives and Carbis Bay target to 1000. Agreement due on 14th January. Deadline for submitting amendments – 6th Jan.

Suggestion: need to be creative in determining percentages of affordable/primary residences, in order to push up the 50% set by Cornwall Council.

Suggestion: housing group to identify ‘exception sites’, to demand 100% affordable housing developments.

ACTION:

- **Lucy to send survey responses to questions 9 and 11 to Tim, Andrew and Liz Penhaligon by 3rd Jan;**
- **Lucy to send Paul Woodward Planning Aid contact to follow up on site allocation policy.**

(2) Key themes emerging from survey responses

Approximately 1000 surveys returned.

ACTION:

- **Lucy will distribute appropriate responses to each topic group, as well as an over view so that everyone can see all if they want to;**
- **Lucy and Rita will analyse and catagorise written responses**

(3) Updates from Topic groups

Inclusivity	
Open Spaces	Analysing consultation responses; homework – look at existing plans and start thinking about policy.
Housing	Continues to be very well attended. Special meeting on 18 th Dec to discuss housing targets and site allocations.
Transport	Have a vice chair – Matt Hayter; consultation responses typed up and sent to Lucy. Analysing responses in January. Group also been asked to read all approved plans.
Cultural Heritage	Rita provided list of historical and listed buildings; will being to look
Built Environment	Splitting into sub-groups to focus on different issues in town.
Economic Development	Meeting to be called in late Jan 2014.
Amenities and Facilities	Each group agreed to consider amenities and facilities relevant to their topic, as oppose the having a separate group.

(4) Review of Planning Aid training event

ACTION:

- **Lucy to send Planning Aid workshop write-up and resources to Steering Group;**
- **Lucy to arrange date for next Planning Aid workshop, suggestion sat 15 Feb.**

GENERAL ACTIONS:

- **Contact Kidz R Us**
- **Tim to chase Marcus re. promised information;**
- **Lucy to call an Economic Development group meeting in late Jan 2014**

(6) Date and Time of next meeting: 6 January, 7.00pm. St Ives Guildhall

Meeting closed at: 9.00pm