

Minutes of Open Spaces Group Meeting:

Held on Tues July 9th 2013 at 7.00 pm in The Committee Room, Guildhall.

1. Present:

David Todd (Chairman), Estelle Doughty, Tamsyn Williams, Dinah Oliver, Tim Andrewes, Ann Buckley, Polly Carter and Geoff Williamson.

2. Apologies: Paul Woodward, Roger Weatherly and Richard Sorrell.

3. Minutes: The minutes from the previous meeting on Wed June 26th were read and approved.

4. Declaration of Member's Interest: As stated previously.

5. Secretarial Duties: Ann will continue as secretary.

6. Chairman's Update:

- a) David reported on the Steering group meeting held on July 2nd. The Draft Project Plan and budget were discussed. Draft Project Plan will be reviewed by Chandelle Randall and Marcus Healan and will be presented to The Council on July 18th
- b) Budget – there is a bid from LOCALITY of £8000 and an additional bid in 2014 for £4000.
- c) An information leaflet on NP will be sent to every home in the parish. The cost should be approx. £700. Tony Beavan is obtaining quotes for costings.
- d) A Road Show for NP is planned. Tony Beavan would welcome volunteers to help inform the public on NP. Geoff and David have volunteered.
- e) Tony Beavan would like each group to come up with a “strap line” for their group.
- f) Lucy will be retained as project co-ordinator, 15 hours per week. In Sept 2013 an additional assistant will be appointed at 15 hours per week. In 2014 Lucy will compile and write the N P. This has to be agreed by the Council.

7. Action points from previous meeting:

Tim has not been able to locate the documents/maps linked to Open Spaces.

8. Review of existing reports on Open Spaces:

- a) Geoff and Dinah had information to add to the audit sections from the last meeting.
- b) The group continued to update the various sections from Polly's Audit. We will complete this update at our next meeting.

9. Action Points:

- a) Members to think about “strap line” statement for Open Spaces group.
- b) Members to report back on various open spaces.
- c) Tim will find out information on park benches, can they be moved?
- d) Tamsyn will find out about the covenant on the Island car park.

10. Date/time of next meeting:

Tuesday 30th July at 7.00 pm, the Committee room, The Guildhall.

The meeting ended at 8.45 pm.