

## MINUTES: Initial Topic Group Meeting – Open Spaces April 29 2013

### Present

|                     |                                     |   |
|---------------------|-------------------------------------|---|
| Richard Sorrell     | sorrellr@aol.com                    | St Ives (St Ives Trust)   |
| Estelle Doughty     | estelle.doughty@architectureand.com | St Ives (St Ives Trust, secretary;<br>architect; Cornwall Design Review<br>Panel) |
| Beth Grossman       | beth@axispub.com                    | St Ives   |
| Ann Buckley         | annbuckley1951@hotmail.co.uk        | St Ives   |
| David Todd          | davidtodd@blue-earth.co.uk          | St Ives   |
| Ric Walker          | ricw99@gmail.com                    | St Ives   |
| Paul Woodward       | woodwap2@aol.com                    | Lelant  |
| Dinah Oliver        |                                     | Carbis Bay  |
| Geoff<br>Williamson | geoffa.williamson@gmail.com         | Lelant (Steeple Woodland Nature<br>Project)                                       |
| Tamsyn Williams     | tamwill@hotmail.co.uk               | St Ives   |
| Rita Lait           | t.rlait@btinternet.com              | St Ives (background work on<br>neighbourhood plan)                                |

### Appointments

The following people will form a Core Open Spaces Group to drive the process forward:

|                  |            |
|------------------|------------|
| David Todd       | Chair      |
| Estelle Doughty  | Vice Chair |
| Ric Walker       | Secretary  |
| Tamsyn Williams  |            |
| Geoff Williamson |            |
| Paul Woodward    |            |
| Ann Buckley      |            |
| Richard Sorrell  |            |

### Inclusivity

The Core Group contains representatives from St Ives and Lelant. Concern was expressed about representation for Carbis Bay and Halsetown. ***The Core Group will consider this issue going forward.***

It was also suggested that the group consider the skills sets and expertise that will be needed to fully cover this issue and consider who could be brought in to the group to complement existing members.

### Future Meetings

The next meeting of the Open Spaces Group will be held at 7pm on Tues 4<sup>th</sup> June. ***David Todd will organise and advise on the venue.***

It was emphasised that all Open Spaces Group meetings will be open meetings. Also, the Core Group is not restricted, others can join at any time.

A suggested standard reporting format was welcomed by the group. ***Lucy Hackett will produce a form and email to all group chairs and secretaries.***

The Terms of Reference will be looked at by the group at one of the early meetings, **and suggestions/comments sent to Lucy Hackett**. Once the Steering Group is formed in late May, these will be passed on to them.

Lucy Hackett can assist with publicity if required, e.g. through the wider neighbourhood plan mailing list.

The Steering Group will be agreeing a budget with St Ives Town Council for the overall process. In the interim, St Ives Town Council can assist with small budgetary needs, e.g. meeting venue hire. Contact Lucy Hackett or Louise Dowe to discuss.

### **Issues**

The meeting also covered some of the issues for the group:

It was noted at the very start of the meeting that this is a wide-ranging topic, encompassing different types of open space. These include:

- Open spaces in town (recreation and amenities) – gardens and parks – including quality
- Vulnerable open spaces on the edge of town
- Farming
- Equine interests
- Open countryside
- Steeple woodland
- Beaches
- Built vs. open environment

Several suggestions were made with regard to where to start:

- The Penwith Plan will be key in developing new policies for the neighbourhood plan.
- Identify all open spaces, including those not covered in other plans etc.
- Start by identifying open spaces within the towns and work outwards.
- Use the 'wildlife corridor' as a base to build on.
- Identify a core vision for the group, e.g. preserving, extending and improving.
- Estelle encouraged people to look at the Cornwall Design Guide at <http://www.cornwall.gov.uk/default.aspx?page=32943> which aims to inform the quality of design and development.

Key challenge = engaging the whole community, so that the neighbourhood plan is fully representative. Events need to be well publicised and attention drawn to the neighbourhood plan website and facebook pages.

A Neighbourhood Plan training workshop will be held at 7pm on Wednesday 15 May 2013 at the St Ives Guildhall. This will provide training in the main steps of building a neighbourhood plan and could assist Topic Groups in planning their next steps. Topic Group Chairs and Vice Chairs are required to attend, but everyone involved in a Topic Group is also encouraged to attend. **Please let Lucy Hackett know at the email address below.**

### **SUMMARY OF ACTION POINTS**

- Core Open Spaces Group will consider the issue of inclusivity for Carbis Bay and Halsetown;
- The Chair will identify and circulate the venue for the next meeting to all those present at this meeting; Lucy Hackett can circulate to the whole mailing list;
- Lucy Hackett will look into a standard reporting format for Topic Groups;
- TOR to be considered and comments sent to Lucy Hackett;
- All to email Lucy Hackett advising of attendance at the workshop on May 15.

Contact Lucy Hackett on:

[stives.n.plan@gmail.com](mailto:stives.n.plan@gmail.com)

or in the Town Clerk's office and on 01736 797840 (Tues and Wed)

or contact the Town Clerk on:

[stivestowncouncil@gmail.com](mailto:stivestowncouncil@gmail.com)

01736 797840.