

## NEIGHBOURHOOD PLAN STEERING GROUP MEETING – 15 JULY 2013

### MINUTES

#### **Present:**

Maxine Armstrong (Town Councillor); Tamsyn Williams (Town Councillor); David Todd (Open Spaces Chair); Alan Clegg (Transport Chair/Lelant Area Forum); Morag Robertson (Town Councillor); Colin Nicholls (Mayor, St Ives); Ric Walker (Inclusivity Chair); Paul Woodward (Housing Vice-chair); Rex Henry (Built Environment Chair); Andrew Mitchell (Town Councillor); Rita Lait (Town Councillor); Tim Andrewes (Town/County Councillor); Chandelle Randall (Community Network Manager); Marcus Healan (Planning Delivery Team); Louise Dowe (Town Clerk); Lucy Hackett (Clerical Assistant)

#### 1. **Apologies for absence**

Richard Sorrell (Cultural Heritage Chair); Richard Birch (Town Councillor); Roger Weatherley

#### 4. **Public Speaking**

None

#### 5. **Declarations of Interests**

None

#### 6. **Items for Consideration**

(1) Introductions by Marcus Healan and Chandelle Randall

(2) Presentation by Chandelle Randall – involvement and support of Cornwall Council in the neighbourhood planning process

See PPT presentation.

(3) Presentation by Maxine Armstrong – activities of St Ives Area Neighbourhood Plan to date

See Neighbourhood Plan Progress Report 5 July 2013.

(4) Discussion re: specifics of the project plan and budget

The group discussed ways that Cornwall Council can assist with the details of St Ives Area Neighbourhood Plan. The following assistance is available:

- Cornwall Council can provide free maps, with multiple layering;
- Cornwall Council can provide existing evidence base, e.g. areas suitable for development; local facilities need (e.g. some gathered for the Framework Plan);
- Our Regeneration Officer – Jo Howard;
- Friendly Link Officer – Peter Bainbridge.

The group also identified what support St Ives Area Neighbourhood Plan Steering Group need in the first instance:

- What can we achieve? i.e. what are viable policies for the neighbourhood plan to include?

- How do we translate that into planning policy?

It was also identified that the Steering Group need to start providing strong direction to the process, i.e.

- What do they require from the topic groups?
- Identifying clearly what *can* be done.

These discussions led to the following actions points:

**ACTION:**

- **Topic Group chairs will compile (with their groups) a bullet point list of what they want to achieve, to be received by Lucy prior to the next Steering Group meeting where a review will be undertaken of topic group progress;**
- **Lucy will compile the complete list and arrange a meeting with Marcus Healan and Chandelle Randall to discuss the viability of the proposals;**
- **The Steering Group will set a Neighbourhood Plan review date in late 2013;**
- **Lucy will upload the documents circulated at the meeting to the website.**

7. **Date of Next meeting**

Monday 5 Aug, 7.00pm, Committee Room St Ives Guildhall

**Meeting closed at:** 9.00pm