

Minutes of the Meeting of St Ives Neighbourhood Plan - Lelant Area Forum:

Date: 23rd May 2013

Venue: Lelant

PRESENT

Maxwell Adams
Alan Clegg
Paul Viney
Geoff Williamson
Paul Woodward
Lucy Hackett

APOLOGIES FOR ABSENCE

Patricia Adams
Paul Douglass
Sheila Currie

AIMS & OBJECTIVES OF THE LELANT AREA FORUM

It was agreed that this group has two key aims –

1. To ensure that Lelant is appropriately represented on the various Topic Groups, and that issues which impact or affect the village are given due consideration by those Topic Groups.
2. To make an effort to include as many village residents and local organisations as possible in the Neighbourhood Planning process, either by encouraging their direct participation, or by ensuring their views and comments are taken into account throughout development of the Plan.

ISSUE 1 : PROGRESS SO FAR – TOPIC GROUP REPRESENTATION

Lelant representatives who have, or will, sit on the Topic Groups is currently as follows:

TRANSPORT: Alan Clegg (Chair of that Group), Geoff Williamson, and initially Paul Douglass (to be confirmed).

OPEN SPACES: Geoff Williamson, Paul Woodward

HOUSING: Paul Woodward (Vice-Chair of that Group), Maxwell Adams, Patricia Adams, Paul Viney

AMENITIES & FACILITIES: Geoff Williamson

BUILT ENIRONMENT: Paul Viney, Geoff Williamson, Maxwell Adams, Sheila Currie (latter two to be confirmed)

CULTURAL HERITAGE GROUP and ECONOMIC DEVELOPMENT GROUP: No representatives currently but a “watching brief” will be kept on the Minutes of these groups with a view to attending meetings if thought necessary by the Forum. These Groups would probably not have a direct specific relevance to Lelant but it is very likely that cultural or economic developments in St Ives would have a knock-on impact in Lelant, which would need to be considered in the overall plan.

INCLUSIVITY: It was felt that this was covered by the second aim of the Forum.

It was agreed that Topic Group representation should be monitored by the Forum members, and other Lelant residents be encouraged to attend Topic Group meetings that they feel would be of interest, and that they could contribute to, as Topic Group meetings are open to all.

ISSUE 2 : LOCAL INCLUSIVITY

It was agreed that Lelant residents should be informed of the Neighbourhood Plan as early as possible, and be given an opportunity to register their interest and become involved in its development.

It was decided that firstly there should be an initial leaflet drop to all households in the village with permanent residents (per the Electoral Register), and then an 'event' in September specifically for, and in, Lelant to further inform and generate interest. The initial leaflet drop should be to alert and advise residents about the Neighbourhood Planning process, and create a contact list; the later event would be a proactive workshop to bring residents up to date with progress, gather issues that they feel are of concern, and carry out a skills audit and further questionnaire of interested residents.

ACTION POINTS

1. Lucy or Geoff to obtain a copy of the information leaflet circulated at the 15th May NP Workshop, and send to Alan.
2. Alan to draft a 'punchy' leaflet, with tear-off strip, for the initial leaflet-drop to all Lelant households, and circulate to other Forum members for comments.
3. Lucy to advise whether the TC has the 'restricted' Electoral Register available which will show which houses in Lelant have permanent residents.
4. Alan (or others) to investigate whether the Village Hall can be used for the return of the tear-off strip where the respondent does not wish to use email or phone.
5. Alan to send leaflet, when agreed, to Lucy, in PDF format for printing by the Town Council.
6. Alan to investigate whether the leaflet can be delivered with the Village Newsletter (depends on timing of the Newsletter).
7. If item 6 not suitable, Alan/Geoff to organise/carry out delivery of the leaflets.
8. All to start thinking about the September 'event'.

FUTURE MEETINGS

It was agreed that the Lelant Forum be convened as and when required or requested by a Forum member.

The meeting closed at 9.00 pm.