

MINUTES: Initial Topic Group Meeting – Housing April 17 2013

Present

Paul Woodward	Lelant
Paul Viney	Lelant
Rob van Hove	St Ives (Architect, Planning Diploma)
Roger Weatherley	Trevarrack/Halsetown
David Todd	St Ives
Maxwell Adams	Lelant
Geoff Williamson	Lelant
Mary Brown	Carbis Bay
Richard Brown	Carbis Bay
Phil Allen	St Ives (Rugby Club Vice Chair)
Ron Tulley	St Ives (Town Mayor)
Rex Henry	St Ives (St Ives Trust, Architect)
Martin Page	Carbis Bay (Property Developer, First Step Homes)

Appointments

The following people will form a Core Housing Group to drive the process forward:

Roger Weatherley	Chair
Paul Woodward	Vice-Chair
Rob van Hove	Secretary
Paul Viney	
Martin Page	
Maxwell Adams	
Phil Allen	
Ron Tulley	
Rex Henry	
David Todd	

Inclusivity

The Core Group contains representatives from St Ives, Carbis Bay and Lelant. Concern was expressed about representation for Halsetown. ***The Core Group will consider this issue going forward.***

It was also questioned whether a separate Inclusivity Group is required in the overall neighbourhood planning process, or whether this should be a role of the Steering Group. ***This question will be raised at other Topic Group meetings to garner majority opinion.***

Future Meetings

The next meeting of the Housing Group will be at 7pm on May 22nd ***at a venue to be decided*** in Carbis Bay. Possible meeting venues were suggested:

Memorial Hall
Chy-an-Gweal Chapel Hall
St Anta Church Hall
St Uny School Hall

It was emphasised that all Housing Group meetings will be open meetings. Also, the Core Group is not restricted, others can join at any time.

It was suggested that a standard Reporting Form is drawn up for all Topic Groups to use, to standardise information flows. ***Lucy Hackett will look into this.***

The Terms of Reference will be looked at for the group at one of the early meetings, **and suggestions/comments sent to Lucy Hackett**. Once the Steering Group is formed in late May, these will be passed on to them.

It was suggested that a press release be circulated, as well as other publicity for the May 22nd meeting, in order to attract the widest possible attendance. Schools are particularly important for the issue of housing. **The Core Group/Chair will arrange these.**

Lucy Hackett can assist with publicity if required, e.g. through the wider neighbourhood plan mailing list.

The Steering Group will be agreeing a budget with St Ives Town Council for the overall process. In the interim, St Ives Town Council can assist with small budgetary needs, e.g. meeting venue hire. Contact Lucy Hackett or Louise Dowe to discuss.

Issues

The meeting concluded with a discussion of some key housing issues:

- Location of new developments
- Affordable rentals
- Land constraints
- Caution over not preventing the development of affordable housing

Key Challenges for the Housing Group identified in this discussion:

- Find land owners willing to make land available for affordable housing
- What can the neighbourhood plan do about the oversupply of second homes/holiday lets?

A Neighbourhood Plan training workshop will be held at 7pm on Wednesday 15 May 2013 at the St Ives Guildhall. This will provide training in the main steps of building a neighbourhood plan and could assist Topic Groups in planning their next steps. Topic Group Chairs and Vice Chairs are required to attend, but everyone involved in a Topic Group is also encouraged to attend. **Please let Lucy Hackett know at the email address below.**

SUMMARY OF ACTION POINTS

- Core Housing Group will consider the issue of inclusivity for Halsetown;
- Lucy Hackett will raise the question of the need for an over-arching Inclusivity Group at upcoming Topic Group meetings and report to the neighbourhood plan steering groups once in place;
- The Chair will identify and circulate the venue for the next meeting to all those present at this meeting; Lucy Hackett can circulate to the whole mailing list;
- Lucy Hackett will look into a standard reporting format for Topic Groups;
- TOR to be considered and comments sent to Lucy Hackett;
- Core Group to arrange publicity for meeting on May 22;
- All to email Lucy Hackett advising of attendance at the workshop on May 15.

Contact Lucy Hackett on:

stives.n.plan@gmail.com

or in the Town Clerk's office and on 01736 797840 (Tues and Wed)

or contact the Town Clerk on:

stivestowncouncil@gmail.com

01736 797840.