

St Ives Area Neighbourhood Development Plan, Culture and Heritage Group

Minutes of meeting on Wednesday, 11 September 2013 at 6.30pm – St Ives Guildhall

Present:

Mark Osterfield (Co-Chair)
Richard Sorrell (Co-Chair)
Rita Lait
Dee Brotherton
Janet Axten
Christine Marenah
Samantha Evamy

Apologies:

Alan Shepherd
Phil Barnett
Rex Henry

- 1. Minutes of last Culture and Heritage Group meeting**
The minutes of the last group meeting, on 21 August, were reviewed and agreed.
- 2. Update on recent NP Steering Group meeting**
Richard Sorrell and Rita Lait provided an update on the Steering Group meeting of 28 August. Key points were:
 - The household questionnaire was being finalised and would be distributed in October
 - Four main consultation events were being organised in October and November at which each topic group would have a presence
 - A draft NP vision statement was presented and commented on by the group
- 3. The Culture and Heritage Group's draft list of culturally-significant buildings in the St Ives area**
ACTION: Mark Osterfield and Richard Sorrell to review English Heritage's Good Practice Guide for Local Heritage Listing. Ongoing.
ACTION: Janet Axten and Rita Lait to identify which buildings on the group's draft list are listed, which buildings are located within the St Ives Conservation Area and which listed buildings are not included in the draft list. Ongoing.
Janet commented that buildings in the St Ives area where notable people had lived – ie. Borlase Smart's house and Lanyon's Red House – should also be included in the group's list.
- 4. St Ives area NP household questionnaire: Culture and Heritage Group questions**
The group's draft questions were reviewed and agreed. Samantha Evamy sent the final questions to the NP team on 12 September. Samantha also forwarded a suggested ethnicity question from Dee Brotherton to include in the survey.

- 5. Culture and Heritage Group draft terms of reference**
Mark Osterfield presented draft terms of reference for the group. These were commented on and agreed. Samantha Evamy sent the final terms of reference to the NP team on 12 September. It was also agreed that the group would change its name to the Culture and Heritage Group.
- 6. Date of next meeting: Wednesday, 9 October at 6.30pm**