

## MINUTES: Initial Topic Group Meeting – Built Environment 1 May 2013

### Present

Doris Lindemann	dлиндemann@stives-net.co.uk	St Ives, Arts Club
Sheila Currie	zylacurrie@yahoo.com	Lelant
David Todd	davidtodd@blue-earth.co.uk	St Ives
Michael Bailey	mbgb2@btinternet.com	St Ives
Gillian Bailey	mbgb2@btinternet.com	St Ives, retired Solicitor
Lucie Bray	luciebray@mac.com	St Ives
Ric Walker	ric99@gmail.com	St Ives, Archaeologist
Annette Abell	annettemartin313@btinternet.com	St Ives
Stuart Abell	j.s.abell@bham.ac.uk	St Ives
Rex Henry	r.henry@architectureand.com	St Ives, St Ives Trust, Architect
Tony Beavan	anthonycharlesbeavan@gmail.com	St Ives
Derek Milton	cranford4@sky.com	Carbis Bay
Geoff Williamson	geoffawilliamson@gmail.com	Lelant, Steeple Woodland Project
Ian McChesney	ian.mcchesney@gmail.com	Halsetown
Beth Grossman	beth@axispub.com	St Ives
Rob van Hove	rob.vanhove@hotmail.co.uk	St Ives, Architect
Rita Lait	t.rlait@btinternet.com	St Ives, Background work on neighbourhood plan

### Appointments

The following people will form a Core Built Environment Group to drive the process forward:

Rex Henry	Chair
Annette Abell	Vice Chair and secretary
Rob van Hove	
Ric Walker	
David Todd	
Derek Milton	
Tony Beavan	
Paul Viney	
Stuart Abell	
Geoff Williamson	

### Inclusivity

The Core Group contains representatives from St Ives, Lelant and Carbis Bay.

### Future Meetings

The next meeting of the Built Environment Group will be held in the Council Chamber, St Ives Guildhall at 7.00pm on Wed 29<sup>th</sup> May.

It was emphasised that all Built Environment meetings will be open meetings. Also, the Core Group is not restricted, others can join at any time.

A suggested standard reporting format was welcomed by the group. ***Lucy Hackett will create one and email to all secretaries.***

The Terms of Reference will be looked at for the group at one of the early meetings, **and suggestions/comments sent to Lucy Hackett**. Once the Steering Group is formed in late May, these will be passed on to them.

Lucy Hackett can assist with publicity if required, e.g. through the wider neighbourhood plan mailing list.

The Steering Group will be agreeing a budget with St Ives Town Council for the overall process. In the interim, St Ives Town Council can assist with small budgetary needs, e.g. meeting venue hire. Contact Lucy Hackett or Louise Dowe to discuss.

### Issues

The key concerns expressed at the meeting were:

- Over-development (“planning blight”);
- Maintaining a healthy balance between the built and natural environment;
- Maintaining the uniqueness of the towns and surrounding area;
- Balance between old and new architecture, harmonising future development with history, good quality modern architecture;
- Design of new developments;
- Maintaining a living and vibrant town, not a museum;
- Lack of an overall development plan for the town, leading to piecemeal development.

Other issues raised were:

- Design is key. The aim is not to stop development, but to guide where it is and how it looks.
- Consider a Conservation Area for downalong.
- Consider conversion of buildings, e.g. from holiday flats to residential.
- Consider modification of the interior of buildings while maintaining their external character.
- Consider identifying sites for protection, e.g. Tregenna, Treloyhan (NB. Is Treloyhan listed or not?)
- The harbour needs special consideration
- Useful sources of information: the St Ives Archive Centre has a list of listed buildings; Cornwall Design Guide (**Lucy to get hold of a copy from Cornwall Council**).
- It was suggested that publicity events be carried out at places such as Tesco and the Memorial Hall in Carbis Bay to generate interest in the neighbourhood plan. **The Inclusivity Group and Steering Groups will consider this going forward.**
- A desire was expressed to have a councillor dedicated to each Topic Group who can provide continuity and representation. **The Steering Group will consider this.**

A Neighbourhood Plan training workshop will be held at 7pm on Wednesday 15 May 2013 at the St Ives Guildhall. This will provide training in the main steps of building a neighbourhood plan and could assist Topic Groups in planning their next steps. Topic Group Chairs and Vice Chairs are required to

attend, but everyone involved in a Topic Group is also encouraged to attend. ***Please let Lucy Hackett know at the email address below.***

#### **SUMMARY OF ACTION POINTS**

- Lucy Hackett will circulate details of the next meeting and add to the website;
- Lucy Hackett devise a standard reporting format for Topic Groups;
- TOR to be considered and comments sent to Lucy Hackett;
- Lucy Hackett will contact Cornwall Council for a copy of the Cornwall Design Guide;
- All to email Lucy Hackett advising of attendance at the workshop on May 15.

Contact Lucy Hackett on:

[stives.n.plan@gmail.com](mailto:stives.n.plan@gmail.com)

or in the Town Clerk's office and on 01736 797840 (Tues and Wed)

or contact the Town Clerk on:

[stivestowncouncil@gmail.com](mailto:stivestowncouncil@gmail.com)

01736 797840.