

**Minutes of the Meeting of St Ives Neighbourhood Plan Built Environment Topic**

**Group:**

**Date: 26.02.14.**

**Venue: Guildhall, St Ives**

1. PRESENT Action  
Rex Henry (Chair) Beth Grossman  
Rob Van Hove (Minutes) Lynda Harris
2. APOLOGIES FOR ABSENCE  
Geoff Williamson, Christine Marenah, Tamsyn Williams, Gillian Bailey
3. DECLARATION OF MEMBER INTEREST  
None declared
4. PREVIOUS MINUTES  
These were accepted as a true record and signed by the Chair, with the following addition:  
Beth Grossman sent apologies for absence.
5. MATTERS ARISING  
(A.O.B. item 3): Conservation Area policies incorporated into Neighbourhood Plan (NP):  
Agreed RVH to review Conservation Area legislation and propose which aspects should be included in NP relating to historic core. RVH also to mark up draft proposed boundary for the SI historic core area. RVH
6. REPORT BACK FROM WALKABOUT 3 – St Ives Stations through to Lower Stennack.  
Agreed Group should recommend that railway and bus station enhancements be proposed as Community Infrastructure Levy projects.
7. COMMUNITY ENGAGEMENT  
Questionnaire: CM is continuing to progress the analysis of the BE survey questions. Lucy is continuing to collate the text responses and will provide RH with a print-out of all responses.  
Questions are required for the follow-up survey – to be discussed at a future meeting.
8. VISION STATEMENT  
Maxine is drafting an umbrella statement. Each TG needs to make a contribution. To be agreed at the next full meeting – RH agreed to circulate draft for comment. RH
9. POLICIES  
Agreed additional meeting to be convened to discuss draft policies. RH agreed to circulate invite and suggest the following areas/prompts to assist Group members in drafting proposals for submission to RH prior to meeting: RH/All
  - Policies to be area specific where appropriate (e.g. St Ives, Carbis Bay, Lelant, Halsetown).
  - Policies required for:
    - Public spaces within urban areas;
    - Design of new housing/new development generally;
    - Historic cores;
    - Shops;
    - Work and business spaces;
    - Tourist experience;
    - Signage.
  - Evidence is required for all policy proposals – either from the Survey, or from other authoritative sources.

10. NEXT MEETINGS:

Tuesday 11<sup>th</sup> March, 5 – 7pm – to agree draft policies. Guildhall (venue to be confirmed) RH

Tuesday 25<sup>th</sup> March, 7pm – including finalisation of Group's Vision Statement. Guildhall

Meeting closed at: 8.30p.m.

Chairman's signature: