

Neighbourhood Plan – Built Environment Group

Minutes of the meeting held on 23rd July 2014 at 5.30pm at the Guildhall

1. Present

Rex Henry (Chair)	Rob Van Hove	Geoff Williamson
Christine Marenah (Minutes)	Lucy Davis	Beth Grossman
Ian McChesney		
Chloe Pitt	(Neighbourhood Planning Officer)	

2. Apologies

Tamsin Williams

3. Declaration of Members' Interest

None declared.

4. Previous Minutes

The previous meeting was an extraordinary meeting and there were no minutes taken.

5. Discussion of Draft Policies

RH outlined to Chloe the approach the Topic Group had taken to writing the draft policies. He stated that the work so far was based on the Cornwall & Scilly Urban Survey document; this document which was produced in 2005 had split St. Ives town into 6 character areas. Unfortunately Carbis Bay, Lelant and Halsetown were not covered in the CSUS document. The plan was to establish the policy-writing process within St. Ives Town and then roll it out to the other areas. Due to splitting some of the areas in the CSUS document and the addition of others we had more character areas. The format we were following for each character area is:

1. Brief description of the area
2. Objectives for that area
3. Policies and projects for the area to achieve the objectives

The draft policies for the character areas (1)Market Square & Fore Street (2) 19th Century Town Centre (3) The Harbour (4) Coastal area & railway Resort (5) Down-a-long (6) The Terraces & Later Terraces were discussed with Chloe.

Chloe thought that this was a sensible approach but suggested that the policies would need to be strengthened and made more specific so that there was no ambiguity or potential for mistaking their intent. Chloe helpfully suggested how some of the policies might be better constructed (see attachment). Chloe also suggested that she could discuss the draft policies with Cornwall's Historic Environment Group and feedback their comments.

The Group thanked Chloe for her input; it was thought that it had been a very helpful meeting.

6. Timeline

There is a deadline of **25 August** for submitting revised policies to Lucy. This will be extremely difficult to meet given where we are currently. Can everyone therefore work as hard as possible on completing the St. Ives Town character areas. We will have a meeting in early August to assess progress and plan the way forward to tackle Lelant, Carbis Bay and Halsetown.

7. Further Meeting

Since Rex needed to leave early, it was provisionally agreed that the next meeting would be Tuesday, 5th August at 7pm in the Guildhall.

Meeting closed at 6.50pm.

Chairman's signature: