

Neighbourhood Plan – Built Environment Group

Minutes of the meeting held on 19th November 2013 at the Guildhall

1. Present

Rex Henry (Chair)	Mick Pierce
Beth Grossman	Tamsyn Williams
Rob Van Hove	Geoff Williamson
Christine Marenah (Minutes)	

2. Apologies

Annette Abell	Stuart Abell
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3. Declaration of Members' Interest

None declared.

4. Previous Minutes

These were accepted as a true record.

5. Matters Arising from the Minutes

The following were on-going and not for discussion at this meeting:

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|--------------------------------------|---|------------|
| a) Vision statement | - | Action: RH |
| b) Town Council Byelaws | - | Action: TW |
| c) Cornwall Council owned properties | - | Action: CM |

6. Steering Group Report

The following points were reported:

- a) The small number of volunteers 'manning' the Consultation Event in the Guildhall on 16th November was thought to be due to 'volunteer fatigue'.
- b) The need to arrange for the Working Groups to get together to discuss overlapping topics between them.

- c) There is to be a workshop on Saturday, 30th November 2013. RH to nominate a small number of individuals to attend. This event is to cover 'planning'. There will be a further training event in January addressing the topic of 'turning evidence into policies'.
- d) TW is going to attend an event at the Junior School and will have a table containing information. The object is to raise the awareness of more of the population as to what the Neighbourhood Plan is.

7. St. Ives Consultation Event on 16th November

The following points were raised:

- a) The small number of volunteers who attended to help 'man' the stand; there were also few volunteers for the other groups' stands.
- b) The A4 poster sheets worked well to stimulate attendees to think what the Built Environment might encompass and to stimulate them to express their opinion.
- c) Andrew George attended the event; he expressed the opinion that the Neighbourhood Plan should be as bold and ambitious as necessary to reflect the views of the people.
- d) The majority of St. Ives Councillors did not attend the event; indeed the majority of the Councillors did not attend any of the four Consultation events.
- e) It was suggested that it might be feasible for the Neighbourhood Plan to state that there should be no development within the settlements in the St. Ives Area and that applications for development would only be accepted as an exception.

8. Review of Information gathered from 'Walkabout along the Harbour' on 13th November

The following points were noted:

- a) Chapels and Fishermen's lodges: need to allow for change of use and to be kept for community usage.
- b) Adopt space standards so no substandard small flats.
- c) Investigate ways to be rid of eyesore of rubbish bins, such as communal bins, underground storage, screening in one area etc and recycling.
- d) Against A-boards and excessive street signage.
- e) Adopt policy on shop-fronts and signage.
- f) Make harbour shared surface for cars and pedestrians/pedestrianise harbour: closed to traffic in season from 10-4, with exceptions.
- g) No plastic windows in conservation area.
- h) Resolve ugliness of air conditioners, extraction ducts etc.
- i) Investigate the requirement for service infrastructure upgrade as a consequence of developments and elicit funding for this from developers.
- j) Obtain further information on how the Community Infrastructure Levy will work.

9. Planned Future Activity

- Group 'Walkabout' of the retail streets of St. Ives – Wednesday 4th December 2013. To meet at Royal Square at 2pm. This will form the basis of a discussion on Shop

Fronts and Signage at the next Built Environment Group meeting. BG has a copy of the Penwith Council document 'Shop Fronts' which will be used to inform the discussion.

- Design Guidance – a meeting to further this will take place on Thursday, 12th December 2013. Venue to be confirmed.

10. Next Meeting

To be held on Tuesday, 17th December 2013 at 7pm at the Guildhall.

Meeting closed at 8.35pm.

Chairman's signature: