

## **MINUTES: Initial Topic Group Meeting – Amenities and Facilities 9 May 2013**

### **Present**

Maxine Armstrong	maxinearmstrong@stivestowncouncil.co.uk	St Ives, Town Councillor
Tim Andrewes	tim@timandrewes.com	St Ives, Town Councillor
Ric Walker	ricw99@gmail.com	St Ives
Tony Beavan	anthonycharlesbeavan@gmail.com	St Ives

### **Appointments**

The following people will form an interim Core Amenities and Facilities Group to drive the process forward:

Ric Walker	Acting Chair
Tony Beavan	
Tim Andrewes	
Maxine Armstrong	

Due to the low numbers present it was decided that the above core group would keep the process moving forward, but aim to attract wider representation from around the community.

As a first step, a questionnaire will be sent to community organisations, asking about their aspirations for the next 20 years, e.g. what facilities would you like to see in St Ives? This will form the basis of a needs assessment. These organisations will also be invited to register their interest in engaging further in the process. ***Lucy will collate responses.***

### **Issues**

Some issues were discussed for future consideration:

- It was suggested that the group carry out an audit of all amenities and facilities in the St Ives area;
- The Community Infrastructure Levy (CIL) may be a potential source of funds for new facilities;
- The neighbourhood plan could identify appropriate sites for new facilities, e.g. care home;
- Key need = day centre for the elderly.

A Neighbourhood Plan training workshop will be held at 7pm on Wednesday 15 May 2013 at the St Ives Guildhall. This will provide training in the main steps of building a neighbourhood plan and could assist Topic Groups in planning their next steps. Topic Group Chairs and Vice Chairs are required to attend, but everyone involved in a Topic Group is also encouraged to attend. ***Please let Lucy Hackett know at the email address below.***

### **SUMMARY OF ACTION POINTS**

- Lucy to compile a questionnaire and covering letter and send to community organisations;
- Core group to email ideas to Lucy re: content of the questionnaire;
- Lucy to compile responses from community organisations;
- All to email Lucy advising of attendance at the workshop on May 15.

Contact Lucy Hackett on:

[stives.n.plan@gmail.com](mailto:stives.n.plan@gmail.com)

or in the Town Clerk's office and on 01736 797840 (Tues and Wed)

or contact the Town Clerk on:

[stivestowncouncil@gmail.com](mailto:stivestowncouncil@gmail.com)

01736 797840.